

Secondary School Transfers

Overview of the application process for
Secondary School

Choosing a Secondary School

- Consider the school that you would like your child to attend and the reasons why
- Talk to your child about which school they would like to attend and the reasons why
- View Ofsted inspection reports online
- Check performance tables
- Don't only listen to other parents – go and see for yourself

Choosing a Secondary School

- Request a prospectus from the school
- Ensure you attend the schools' open days and open evenings with your child
- Ask to visit on a 'normal school day'
- Consider your child's skills and interests
- Give your child lots of encouragement, praise and reassurance during the transition process and throughout Year 6
- Seek help and advice if needed

Applications

If you live in Redbridge apply online:

<https://www.redbridge.gov.uk/schools/secondary-school-admissions/>

- You will need your NI number and the child's birth certificate and proof of address
- Choose up to 6 schools – (please do fill all 6 options and with different schools – if you don't get your first choice and you have not put in another, you will be given a place anywhere there is a vacancy)
- Include any additional details that you feel may help your application:
 - any serious medical or psychological condition that affects your child that you would like to be considered. *(documentary evidence from a GP or specialist must be submitted for this)*

Supplementary Information Form

- A SIF is required if applying to some schools including:
 - **Either of the Redbridge grammar schools**
 - **Faith schools**
 - **Some academies**
 - **West Hatch**
- The Online process will prompt you if you need a SIF (you have to download this, print it off and take it into the individual specific school)

Private School Applications

- Applications for private or independent schools are not listed as one of the six named schools
- Please see individual school websites for their admissions arrangements

Grammar School Applications

- Applications to Woodford County High School (for girls) and Ilford County High School (for boys) should be named on your online application. A SIF should also be completed
- Pupils are expected to take the Redbridge grammar school selection test (11+)
- **Deadline:**
 - **Registration opens:** 1st May 2023 **DEADLINE PASSED**
 - **Registration closes:** 30th June 2023 (5pm) **DEADLINE PASSED**
 - **11 plus exam day:** Friday 15th September 2023
 - **Results:** October 2023
- 120 places are available at each school and allocation is based on the results of the 11+

Out of Borough Applications

- Pupils who live in Redbridge but wish to apply for a school outside the borough must apply online via Redbridge
- Pupils who do not live in Redbridge should apply online via their own borough, even for a Redbridge School
- A SIF should also be submitted to the borough where necessary

Out of Borough Applications

- If you are applying for West Hatch (in Essex) you also need to apply for schools in Redbridge. If West Hatch is over-subscribed, Redbridge could allocate you a school anywhere in the borough, so it is better for you to have some local back-ups

Special Educational Needs

- Children with an EHC plan will be admitted to the school that is named on their EHC Plan
- However, you are advised to also complete an online application
- The SENCo will support parents through the application process if their child has an EHC Plan
- Seven Kings, Caterham and Beal are the three mainstream secondary schools with specialist provision in the borough

Admissions Criteria

- Borough school places are allocated based on the following criteria:
- **Children with SEND**
- **CLA children** (Children Looked After – fostered or adopted)
- **Medical or psychological grounds**
- **Catchment area (for on time applications)**
- **Catchment area (for late applications)**
- ...continued

Admissions Criteria

- **A linked catchment school**
- **Siblings who attend the same school**
- **Late applicants with a sibling who attends the school**
- **On time applicants who are outside the catchment area**
- **Late applicants who are outside the catchment area**

Deadline for Applications

- Apply online from **1st September 2023**
- All applications need to be submitted no later than **31st October 2023** Offers are issued at the beginning of March 2024, by email/text
- Late applicants will be considered after this
- Appeals will be heard from May - July 2024
(Instructions on how to appeal will be outlined in your email)

Additional Information

- For Ofsted inspection reports go to: www.ofsted.gov.uk/reports
- For Performance tables go to: <https://www.compare-school-performance.service.gov.uk/>
- For transport arrangements go to www.tfl.gov.uk
- Travel awards, uniform awards and school meals may also be available free of charge for some pupils